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1. Introduction

As Chairperson of Rotherham Allotments Alliance Ltd, I am pleased to welcome you to the Annual General Meeting and thank you for reading this annual report which outlines the operational activity of the Alliance in 2022.

I would like to place on record my thanks to all the directors who have worked hard on behalf of the alliance over the last twelve months.

I would also like to thank Donna for all the help and support she has given to me and the other board directors over the last year. Donna is moving on and, on behalf of the board, I would like to wish her well in her new post.

The next twelve months are likely to be challenging again as the cost of living crisis has an impact on allotment holders and directors as it does for everyone. We will also miss Donna's input until we can fill the post and have someone settle into the role.

Brian Steele Chairperson – Rotherham Allotments Alliance Ltd

2. Site Statistics a.Society Sites @ 20.01.23

| | | | | | _ | | <u>% occupied (not including</u> |
|--------------------|--------------|------------|-------------------|---------------|---------------|-----------------|----------------------------------|
| Society Managed | <u>Plots</u> | <u>Let</u> | <u>Unlettable</u> | <u>Vacant</u> | <u>Decomm</u> | <u>Waitlist</u> | <u>decomm)</u> |
| Barnsley Rd | 60 | 60 | | | | 33 | 100% |
| Broom Valley New | 74 | 74 | | | | 3 | 100% |
| Broom Valley Old | 73 | 72 | | 1 | | 2 | 99% |
| Clifton | 132 | 127 | 3 | 2 | | 8 | 96% |
| Clough Bank | 66 | 51 | 14 | | 1 | 8 | 78% |
| Hartley Lane | 73 | 73 | | | | 6 | 100% |
| Herringthorpe | 56 | 53 | 2 | | 1 | 30 | 96% |
| Kimberworth Park | 31 | 30 | 1 | | | 6 | 97% |
| Queen Street North | 32 | 32 | | | | | 100% |
| Queen Street South | 48 | 48 | | | | 2 | 100% |
| South Street | 31 | 30 | 1 | | | | 97% |
| Vicarage Fields | 53 | 50 | 3 | | | 1 | 94% |
| Wet Moor Lane | 37 | 36 | | | 1 | | 100% |
| Wharf Rd | 20 | 20 | | | | 6 | 100% |
| Wood Street | 32 | 32 | | | | 5 | 100% |
| | <u>821</u> | <u>791</u> | <u>24</u> | <u>3</u> | <u>3</u> | <u>110</u> | <u>97%</u> |

** please note that the society data isn't 100% accurate due to tenant lists not being submitted by a number of sites**

2. Site Statistics b.Direct-Managed Sites @ 20.01.23

| Direct Managed | <u>Plots</u> | <u>Let</u> | <u>Unlettable</u> | <u>Vacant</u> | Decomm | <u>Waitlist</u> | <u>% occupied (not including decomm)</u> |
|----------------|--------------|------------|-------------------|---------------|--------|-----------------|--|
| Ave Rd | 76 | 70 | 1 | | 5 | 7 | 99% |
| Greasbrough | 88 | 86 | 2 | 0 | | 5 | 98% |
| High St | 42 | 35 | 2 | | 5 | 4 | 95% |
| Highfield Rd | 5 | 5 | | | | 4 | 100% |
| Lowfield Ave | 14 | 8 | 5 | 1 | | 0 | 57% |
| Moor Rd | 22 | 18 | 1 | 2 | 1 | 1 | 86% |
| Psalters Lane | 9 | 9 | | | | 1 | 100% |
| Rectory Field | 67 | 56 | 8 | 1 | 2 | 4 | 86% |
| Rosehill Park | 28 | 28 | | | | 15 | 100% |
| St Leonards Rd | 14 | 13 | | 1 | | 7 | 93% |
| | 365 | 328 | 19 | 5 | 13 | 48 | 91% |

95 new lets in 2022

3. Principal Achievements and Challenges

PRINCIPLE ACHIEVEMENTS

Improvement Works:

Plot Clearance:

With the use of the Community Payback service, plot / site clearance has taken place on a number of sites. This has enabled funds to be spent on waste removal, rather than labour costs. A private contractor was also employed to do clearance works on Moor Rd, Wath and the work has been done to a good standard. It is proposed to use this company again for other sites.

| Rectory Field | 3 unlettable plots (split into 6 smaller plots) |
|---------------|--|
| | 4 plots in a poor condition but tenantable |
| Greasbrough | 2 unlettable plots (1 split into 2 smaller plots) |
| | 2 areas of unused land – made into 3 plots 4 plots in a poor condition but tenantable |
| Moor Road | 6 unlettable plots cleared |

Maintenance & Repair:

A number of minor issues such as broken / leaking pipes have been repaired and also the toilet door and window at Greasbrough which was in a poor condition. This has allowed the facility to be used more by tenants and the Community Payback service.

Capital Works:

A number of capital works have also been completed on a number of sites such as pathway improvement, the creation of a parking area and additional security fencing. This was completed using both the £100k grant from RMBC and surplus funds from the RAA.

Society / Tenant Forum Meetings

The introduction of forum meetings has allowed tenants and societies to engage more with the RAA and discuss issues and ideas. It is hoped that the attendance of these meetings will improve with time. Each forum will take place twice a year.

| Society forums | 5 th July – 6 sites / 11 representatives |
|----------------|--|
| | 15 th November – 9 sites – 13 representatives |
| Tenant forums | 6 th September – 7 sites / 12 tenants |

Society / Tenants Relationship Building

A lot of time and effort has been put into building the relationships with both tenants and societies by the ASA and this has been aided by spending more time on sites and regular communication via email.

Rotherham Show:

Attendance at the show was well-received by the public again this year. The competitions and free seed packet were popular with those who visited the stall. It is planned for 2023 to

have a more professional-looking display created to enhance the image of the RAA. The ASA will also promote the show to both direct-managed and society tenants to encourage participation in the horticulture show.

New Director Appointment

In 2022, Tess Sheen and Sue Jackson were appointed to the board of directors. Both have plots on directly-managed sites and possess a range of varying skills and enthusiasm for allotment gardening which is of great benefit to the Alliance. The board is now at full capacity.

PRINCIPAL CHALLENGES

Treasurer Appointment

The RAA still has the treasurer position vacant. A treasurer was appointed in 2022 but was unable to carry out the role due to work commitments. It is hoped that a suitable person will be found in 2023. The ASA continues to carry out all financial transactions under the supervision of the finance sub-committee. It is hoped that a treasurer will be appointed in 2023.

Society /Tenant Engagement

A minority of tenants still don't believe in the purpose and ethos of the RAA and are reluctant to engage with it. This makes encouraging and educating tenants into improving their allotment difficult. Inaccurate information also tends to get passed on which creates tensions between the RAA and sites. Many tenants are reluctant to contact the RAA direct to clarify information.

Tenant Details on Society Sites

Some societies are still not submitting tenants regularly as required by the Heads of Terms with RMBC. This makes statistical reporting difficult and directing enquiries to sites where there may be vacancies / lower waitlist numbers. It also makes it difficult for the RAA to publicise the AGM to all shareholders directly.

Signing of the Lease

The headlease could still not be finalised due to a number of outstanding issues raised by the solicitor. Majority of these have been resolved and it is hoped that the lase can be signed in early 2023.

Tenants Following Allotment Law / Rules

The RAA was subject to publicity in 2022 from local / national newspapers plus on social media. This was due to the required enforcement of an allotment law / rule regarding cockerels. A complaint regarding cockerel noise was received and a small number of the tenants who were contacted refused to comply with the order and chose to bring attention to it by the media. A petition was also drawn up by the tenants but this was never submitted to the RAA. The RAA remains in the position that any statutory issues will be dealt with as appropriate, and these actions will be supported by RMBC the National Allotment Society. Tenants who do not comply with statutory requirements and the terms of their tenancy agreement will be removed from sites.

Compliance of Allotment Rules / Tenancy Agreement

There were a number of instances that contravened the allotment rules and terms of the tenancy agreement. These tenants were dealt with accordingly but it is still evident that education into the proper usage of an allotment needs to be continued in order to ensure that sites are safe and friendly environments and all tenants use their plot for its correct purpose.

4. Summary of Works Completed

Repairs Completed in 2022

| Site | Work Completed |
|------------------|--|
| Moor Rd | Repairs to gate damage (reimbursed) |
| Kimberworth Park | Repairs to building / container locks due to |
| | break-in |
| | Repair to shed brick-work |
| Rectory Field | Tap repair |
| Greasbrough | Repairs to fence damage due to break-in |
| | Welding of security fencing |
| | Replacement of toilet door and window |
| Avenue Rd | Barrier gate hasp repair |
| Queen St North | Repair to gate due to break-in |
| Rosehill Park | Tap / stop tap repair |
| Wood St | Gate repair due to break-in |

Capital / Reserve Fund Works / Other Projects Completed in 2022

| Site | Work Completed |
|------------------------------|--|
| Broom Valley New | New section of perimeter fencing for |
| | security |
| Greasbrough | Plot clearance, waste removal |
| Moor Rd | Plot clearance, waste removal, installation |
| | of French drain to aid water drainage |
| Rectory Field | Plot clearance, creation of parking area (to |
| | be finished) |
| Avenue Rd | Path resurfacing on larger side of site |
| Clough Bank | Installation of a parking area |
| Vicarage Fields | Plot clearance, extension of water supply |
| | (society match-funded) |
| | |
| Approved - Not Yet Completed | |
| Moor Rd – further drainage | |
| South St – new shed doors | |

| Skips pro | vided to: | Additional Waste Removal: | | | | |
|----------------------|--------------------|---------------------------|----------------------|--|--|--|
| Broom Valley New | Rectory Field (x2) | Greasbrough – | Rectory Field – | | | |
| Vicarage Fields (x2) | Greasbrough (x2) | clearance project – | clearance project – | | | |
| South St | High St | 8 x skips | 3 x Grab wagons, | | | |
| Clough Bank | Moor Rd | | 1 x roll on/off skip | | | |
| Kimberworth Park | Avenue Rd (x3 - | Tyre / asbestos | (part-funded), | | | |
| Queen Street South | part-funded) | removal | 3 x skips | | | |
| Broom Valley Old | | | Asbestos removal | | | |
| Herringthorpe | | Moor Rd – | Wood St (Grab- | | | |
| Barnsley Rd & Wet | | clearance project – | wagon – part | | | |
| Moor Lane | | 2 x skips | funded) | | | |
| Clifton | | | | | | |

5. Complaints Summary

Complaints Summary 2022

| Fire / Smoke Nuisance | 28 |
|-----------------------------|-----|
| Thefts (internal) | 15 |
| Damage to plots | 12 |
| Health & Safety | 11 |
| Fly-tipping / waste | 8 |
| Environmental / cultivation | 8 |
| Noise (Cockerels) | 7 |
| Break-ins | 7 |
| Water leaks | 4 |
| Gates left open | 4 |
| Smell Nuisance | 3 |
| Pest Control | 3 |
| Committee | 3 |
| Security | 2 |
| Tenant Conduct | 1 |
| Livestock issue | 1 |
| | |
| | |
| | 117 |

6. Directors & Attendance

| Directors: | Chair – | Brian Steele |
|------------|---------------|--|
| | Secretary – | Jack Taylor |
| | Treasurer – | Vacant (Kris Edwards – appointed April, resigned September 22) |
| | Vice Chair – | John Palmer |
| | Member - | Mohammed Suleman |
| | Member - | Mick Hirst |
| | Member - | Tess Sheen (appointed March 22) |
| | Member - | Sue Jackson (appointed Oct 22) |
| For RMBC: | Councillor Da | avid Sheppard |
| | Councillor Ra | achel Hughes (appointed April 22) |

Current Vacant Positions: Treasurer

| | Brian Steele | John Palmer | Jack Taylor | Mohammed Suleman | Mick Hirst | Cllr Dave Sheppard | Alice Parry | Kris Edwards | Tess Sheen | Cllr Rachel Hughes | Sue Jackson |
|---------------------|--------------|-------------|-------------|---------------------|------------|-----------------------|-------------|--------------|------------|-----------------------|-------------|
| 04.01.22 | 1 | 1 | 1 | | | 1 | 1 | | | | |
| 31.01.22 | 1 | 1 | 1 | 1 | 1 | | | | | | |
| 28.02.22 | 1 | 1 | 1 | 1 | | 1 | 1 | | | | |
| 28.03.22 | 1 | 1 | 1 | 1 | 1 | 1 | | | | 1 | |
| 25.04.22 | 1 | 1 | 1 | | 1 | 1 | 1 | | 1 | 1 | |
| 23.05.22 | 1 | 1 | 1 | | 1 | | | | 1 | 1 | |
| 20.06.22 | 1 | 1 | 1 | 1 | 1 | 1 | | | 1 | | |
| 18.04.22 | 1 | 1 | 1 | | 1 | | | | | 1 | |
| 15.08.22 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| 12.09.22 | 1 | 1 | 1 | 1 | 1 | | | | 1 | 1 | |
| 10.10.22 | 1 | 1 | 1 | 1 | 1 | 1 | | | 1 | | 1 |
| 07.11.22 | 1 | 1 | 1 | 1 | | 1 | | | 1 | | 1 |
| 05.12.22 | 1 | 1 | 1 | | 1 | 1 | | | 1 | | |
| | | | | | | | | | | | |
| Total Attendance | 13 | 13 | 13 | 8 | 10 | 9 | 3 | 0 | 7 | 5 | 2 |
| % Attendance | 100 | 100 | 100 | 62 | 77 | 69 | 60 | 0 | 78 | 50 | 67 |

7. Policy Review and Amendments

- Standing Orders 5 re-election of directors change to application procedure / AGM election procedure
- Allotment Rules change in clauses: 8 livestock, 14 tenant behaviour, 4 inspections, 10.1 site occupying hours
- Complaints procedure change to procedure
- Health and Safety contractors requirements updated
- Financial regulations D contractors requirements updated
- Tenancy Agreement 4.5 change to include 12 months livestock clause
- Hardship policy new policy
- Volunteer policy addition of Directors Reimbursement of Travel Expenses

These can all be found on the website for your perusal.

8. Future Plans

Following on from 2022, the table below summarises the work required as identified on each site from the initial 'wish list' requests and site visits. The Alliance has carried out a number of these works to date and other projects will be considered as appropriate. The use of the Community Payback service will be a valuable tool for the future works as it considerably reduces the need for paid labour. The remaining capital budget and revenue surplus will be used. Plus, external funding will be sourced. The RAA will continually look into improvements for all sites including water conservation, increased security and re-instating of unlettable plots. Better site management in terms of grass/hedge cutting, waste removal and pest control will also be reviewed.

| Avenue Rd (no longer society site) • Asbestos removal • Track improvement – right side / Left Side • Clearing of unlettable plots / car park improvements • Water supply • Barrier to site • Tree removal • Clubhouse / toilet block Broom Valley Old • • Path from top to bottom of site, and top gate (visually impaired tenants) | Barnsley Rd & Wet Moor Lane • Path levelling/Hard core • Funding to place portacabin • Notice boards • Change uncultivatable plot to storage area • Compostable toilet Broom Valley New • Car park – flatten and hardcore • Clear 'market garden' area and put into use | Vicarage Fields • Asbestos garage removal on plot 64 • Clearance of plot 65 – badly overgrown • Turning circle at bottom of site Herringthorpe Valley Rd • Path from top/bottom of site • Tyres / Fridge removal Clifton • Asbestos removal • Replace parts of missing fence • Top path resurfacing • Clear unusable area – society got funding |
|---|--|---|
| Clough Bank • Put large area of site back into cultivation / clearance • Car parking area • Pathway improvement | Hartley Lane Remove poly tunnels – turn back into plots/cap park Perimeter Fencing | Queen Street South • Removal of asbestos (shed) • Upgraded perimeter fence that borders Queen Street Clear overgrown plots Kimberworth Park |
| Wood Street • Water supply (request withdrawn) • secure fencing on the end plots • Re-instate bottom area into plots | South Street • Clear area inside of gate for car park • Path improvements • Remove rubbish end of drive • Make presentable unoccupied plots • Replace asbestos roof on garage • Replace 8 rotting wooden shed doors | Asbestos removal Queen Street North Wharf Road Water on site |
| Greasbrough Scrooby St • Replace fence where encroachment was (RMBC organising) • Plots put back into use - strimmed /rotavated / Rubbish removed: 47 / 48b / 51 / 52 / 62 / 68 / 39b / 37a • Need ground works - 66 / 70 / 71 • Notice board(s) • Replace toilet cistern | High Street • Rubbish removal (from cleared plots and bottom end) • Plot cleared /dug out for Car park • Path levelling / hardcore • Plots put back into use - strimmed /rotavated / Rubbish removed (7 plots) 29 / 30 /31 / 35 /36 / 37 /38 • • Notice board | Highfield Road • Fence to residential boundary (no longer required) Lowfield Avenue • Vine removal • Plots put back into use - strimmed /rotavated / Rubbish removed (9 plots): 4 / 5 / 6 / 8 / 9 / 10 / 11 / 12 / 13 • Notice board |
| Moor Road • Asbestos removal • Drainage to prevent flooding • Plots put back into use - strimmed /rotavated / Rubbish removed (3 plots): 17 / 18 / 20 • Path/entrance levelling / hardcore • Mares tail treatment (2 plots, possibly more) • Notice board | Psalters Lane • Fence around top end to secure site • Plots put back into use - strimmed /rotavated / Rubbish removed: 7 / 8 / 12 Rosehill Park • Notice board Woodside • Develop land back into allotment plots | St Leonard's Road Key: 0 Quotes submitted/in-hand Quotes submitted/in-hand Not completed |

9. Finance Report

Following on from 2021, the Alliance has used the services of the Voluntary Action Rotherham Community Accountant. This has enabled for the accounts to be reviewed professionally and help to identify where any improvements could be made in the financial practices.

| Rotherham Allotments Alliance Limited | | | | | | | | | |
|---|---|---------------|---------------|--|--|--|--|--|--|
| Statement of Financia | | | | | | | | | |
| (Incorporating an Income & Expenditure Account) | | | | | | | | | |
| for the year ended 31 December 2022 | | | | | | | | | |
| | | | | | | | | | |
| | | 2022 | 2021 | | | | | | |
| | | Total | Total | | | | | | |
| Income: | | £ | £ | | | | | | |
| Rent | | 63,686 | 63,066 | | | | | | |
| Grant income | 2 | 1,086 | 339 | | | | | | |
| Capital re-imbursement | | 480 | 4,329 | | | | | | |
| Membership Bank interest | | 3 | 3 | | | | | | |
| Bank interest | | 36 | - | | | | | | |
| Other income Total income | - | 2,447 | | | | | | | |
| Total Income | | 67,738 | 67,737 | | | | | | |
| Evenenditure | | | | | | | | | |
| Expenditure | 6 | 17 405 | 45 907 | | | | | | |
| ASA Staffing costs ASA expenses | 0 | 17,425 669 | 15,897 534 | | | | | | |
| Capital expenditure | | 2,551 | 4.329 | | | | | | |
| General Maintenance | | 2,551 | 4,525 | | | | | | |
| Directors expenses | | 60 | - | | | | | | |
| Insurance | | 352 | - | | | | | | |
| IT and Communications | | 1.448 | 1,345 | | | | | | |
| Marketing | | 1,440 | 308 | | | | | | |
| NAS memberships and subscriptions | | 1,792 | 706 | | | | | | |
| Office/Gen Admin expenses | | 1,182 | 606 | | | | | | |
| Pest control | | 2,458 | 5.973 | | | | | | |
| Petty cash expenditure | | 2,400 | 73 | | | | | | |
| Printing, postage & stationery | | 660 | 864 | | | | | | |
| Rent refund | | 000 | 113 | | | | | | |
| Security, keys, locks and gates | | 2,251 | 600 | | | | | | |
| Signage | | 1,400 | 262 | | | | | | |
| Site Maintenance - Groundwork | | 25,042 | 11,106 | | | | | | |
| Site Maintenance - repairs | | 2,801 | 4,666 | | | | | | |
| Sundry purchases | | 235 | 219 | | | | | | |
| Waste removal | | 5,586 | 3,783 | | | | | | |
| Water | | 3,936 | 6,484 | | | | | | |
| Legal & professional fees | | 4,838 | 525 | | | | | | |
| Depreciation | | 1,297 | | | | | | | |
| Total expenditure | | 76,842 | 58,392 | | | | | | |
| | - | , | | | | | | | |
| Net income/expenditure | | (9,104) | 9,345 | | | | | | |
| Total funds brought forward | | 45,557 | 36,212 | | | | | | |
| Total funds carried forward | • | 36,453 | 45,557 | | | | | | |

Rotherham Allotments Alliance Limited

| Rotherham Allotments Alliance Limited |
|---------------------------------------|
| Balance Sheet |
| as at 31 December 2022 |

2022

2024

| | Notes | 2022 £ | 2021 £ |
|---|-------|---------------------------|-------------------------|
| Fixed Assets Tangible fixed assets | 3 | 5,923 | - |
| Current Assets Debtors Cash at Bank and in hand Total current assets | 4 | 1,382 31,950 33,331 | 821 47,219 48,040 |
| Liabilities Creditors - amounts due within one year Net current assets | 5 | (2,801) 30,530 | (2,483) |
| Net assets | - | 36,453 | 45,557 |
| Represented by: General Funds Total funds | - | 36,453 36,453 | 45,557 45,557 |

| Reserve Account - S | Surplus Tracking Ex | хре | nditure_ | | | | | | | | |
|------------------------|------------------------|-----|--------------|-----------------|------|---------------|--------------------|---------------|---|------------|---------|
| | | Ca | apital Works | Special Project | ts/l | Match Funding | Sa | lary Back pay | C | ontingency | / Share |
| Invoices Received / | Paid | _ | | | | | | | - | | |
| Moor rd drainage | | ٤ | 1,150.00 | Vicarage Fields | ٤ | 500.00 | ٤ | 501.43 | ٤ | 11,000.00 | |
| Clough Bank Car Park | | ٤ | 4,641.00 | Vicarage Fields | £ | 200.00 | | | | | |
| Moor Rd French Drain | | ٤ | 2,200.00 | | | | | | | | |
| 2021 grass cutting | | ٤ | 4,216.64 | | | | | | | | |
| | Total | £ | 12,207.64 | | £ | 700.00 | ٤ | 501.43 | £ | 11,000.00 | |
| Jobs in-Hand / to pa | y / Allocated | | | | | | | | | | |
| South St. Shed Doors | (to pay) | ٤ | 3,360.00 | | | | | | | | |
| Moor rd Drainage cont. | (Allocated) | ٤ | 5,650.00 | | | | | | | | |
| | | £ | 9,010.00 | | | | | | | | |
| | Funds | £ | 26,000.00 | | £ | 5,000.00 | £ | 3,500.00 | ٤ | 11,000.00 | |
| | Remaining Funds | £ | 4,782.36 | | £ | 4,300.00 | £ | 2,998.57 | £ | - | £ - |
| | | | | | | | (awaiting invoice) | | | | |
| | Initial Funds | ٤ | 45,500.00 | | | | | | | | |
| | Remaining overall | £ | 12,080.93 | | | | | | | | |
| | | ٤ | 32.090.93 | | | | | | | | |
| | Interest | ٤ | 35.66 | | | | | | | | |
| | | £ | 32,126.59 | IN BANK | | | | | | | |

N.B. £5287.80 to be reimbursed by RMBC for solicitor fees. 2021 grass cutting invoice paid in 2022 due to receiving invoice late.

10. Capital Projects

The Alliance was granted £100k capital expenditure to be spent on allotment improvements in 2020/2021. The following table outlines what has been spent to date. Due to changes in contractors, some works have not yet taken place but hope to be completed in 2023.

| DATE | <u>Societies</u> | Company | lop | Net | | VAT | | <u>Total</u> | | Outcome |
|----------------|-----------------------|--|--|-----|-----------|-----|-----------|--------------|-----------|-----------|
| 04.08.20 | Hartley Lane | КСМ | Skips for polytunnel removal | £ | 812.50 | £ | 162.50 | £ | 975.00 | Completed |
| 20.04.21 | Hartley Lane | Lightmain | Perimeter fence | £ | 5,396.00 | £ | 1,079.20 | £ | 6,475.20 | Completed |
| 20.04.21 | Queen Street South | Prinfords Fencing | Perimeter fence | £ | 8,130.00 | £ | 1,626.00 | £ | 9,756.00 | Completed |
| 20.04.21 | Broom Valley Old | Burkinshaws | Paths | £ | 6,948.00 | £ | 1,389.60 | £ | 8,337.60 | Completed |
| 09.09.20 | Clifton | Prinford Fencing | Install fencing | £ | 3,130.00 | £ | 626.00 | £ | 3,756.00 | Completed |
| | | | | £ | 24,416.50 | £ | 4,883.30 | £ | 29,299.80 | |
| DATE | Direct Managed | | | | | | | | | - |
| 09.09.20 | Avenue Road | S & R Services | Plot clearance / car park improvements | £ | 5,400.00 | | | £ | 5,400.00 | Completed |
| 09.09.20 | High Street | L & N Waste | Remove waste from top & bottom areas | £ | 1,200.00 | | | £ | 1,200.00 | Completed |
| 25.09.20 | Greasbrough | Lightmain | fencing to correct encroachment | £ | 3,765.00 | £ | 753.00 | £ | 4,518.00 | Completed |
| 09.09.20 | High Street | Parkway Sheet Metal CF & DB Roofing & | Perimeter fencing | £ | 3,105.00 | £ | 621.00 | £ | 3,726.00 | Completed |
| 18.02.21 | Lowfield Ave | Gardening Services | Clear vine area and create plot | £ | 3,530.00 | £ | - | £ | 3,530.00 | Completed |
| 20.04.21 | Psalters Lane | Lightmain | Perimeter fence | £ | 8,511.00 | £ | 1,702.20 | £ | 10,213.20 | Completed |
| 05.11.22 | Avenue Rd | LightMain | resurface paths - left side | £ | 11,847.50 | £ | 2,369.50 | £ | 14,217.00 | Left Side |
| 20.04.21 | High Street | Burkinshaws | Paths and Car park | £ | 8,580.00 | £ | 1,716.00 | £ | 10,296.00 | Completed |
| | Ū. | | | £ | 45,938.50 | £ | 7,161.70 | £ | 53,100.20 | |
| - | Non-site specific | | | | -, | | , | | , | 1 |
| 04.08.20 | Various sites | Rhodes Asbestos | Asbestos & Garage removal | £ | 6,620.00 | £ | 1,324.00 | £ | 7,944.00 | Completed |
| 25.08.20 | N/A | GET Internet | Website design | £ | 1,000.00 | | _, | £ | 1,000.00 | Completed |
| 25.08.20 | N/A | Printerland.co.uk | Printer | £ | 210.83 | | | £ | 210.83 | Completed |
| 16.03.21 | N/A | Currys / RAA | New laptop | £ | 799.00 | | | £ | 799.00 | Completed |
| Nov-22 | Various sites | Rhodes Asbestos | Asbestos & Garage removal | £ | 800.00 | £ | 160.00 | £ | 960.00 | |
| | | | 5 | £ | 9,429.83 | £ | 1,324.00 | £ | 9,953.83 | |
| Works to be co | ompleted - need requa | ting due to change in | | | -, | | _, | | -, | 1 |
| contractor | | | | | | | | | | |
| 04.05.21 | Barnsley Rd | | resurface paths | £ | 9,130.00 | £ | 1,826.00 | £ | 10,956.00 | no |
| 14.05.21 | South Street | | paths and car park | £ | 7,754.00 | £ | 1,550.80 | £ | 9,304.80 | no |
| | | | - | £ | 16,884.00 | £ | 3,376.80 | £ | 20,260.80 | 1 |
| | | | | | | | · - | | , | 1 |
| | | REMAINING BUDGET | £ 3,331.17 | £ | 96,668.83 | £ | 13,369.00 | £ | 92,353.83 |] |

(To be allocated to Ave Rd as surplus from funds not spent on path works)

11. Summary

2022 has been the first full year where the Alliance has carried out normal operations. Demand for plots has still been high and waitlists for direct-managed sites have been managed accordingly. The clearance of overgrown plots has helped to increase occupancy and improve the condition of sites.

Careful management of the income and expenditure allowed for clearance works to be carried out which were not planned in the budget, this includes skips for sites who needed extra waste removal. Waste removal is still one of the biggest issues on the sites and will continue in 2023.

It is hoped that the remaining overgrown plots on direct-managed sites will be cleared and tenanted in 2023. It will do this by continuing the working relationship with Community Payback, utilising them on sites where required. Once all clearance work has taken place, the Alliance can then focus on other improvements on both society and direct-managed sites such as water conservation, security enhancements and plot accessibility.

By bringing the pest control in-house and training site volunteers, this has reduced the cost and has enabled increased provision to more sites. Other cost-reducing measures including emailing invoices, rather than posting, have been trialled and will be monitored for effectiveness.

Grounds maintenance on sites has been of a better quality in 2022 but this will still be monitored to ensure the quality of the service and good value for money.

The introduction of the forum meetings has been a useful platform for sharing tenant and society information and opinions. These forums can be used to promote the education of tenants in regard to using plots for their correct purpose. This includes highlighting the legal requirements that allotments are subject to and best practices in gardening.

Despite certain tenant issues, overall, the year has been a success and it is hoped this will continue into 2023 and beyond. One of the biggest challenges will be financial management, due to the increase in costs and inflation. The RAA will ensure value for money is obtained on all projects.