

Rotherham Allotments Alliance

Board Meeting No.76

Held: Monday 20th March 2023

Meeting Location: Garden Room, Clifton Park, Online via Zoom

(Minutes John Palmer)

Present (in person): Directors: Brian Steele (BS) Chair, John Palmer (JP) Vice-Chair, Mick Hirst (MH), Cllr Dave Sheppard (DS), Jack Taylor (JT).

Present (via Zoom):

212/03/23 **(1) Apologies:** Cllr Rachel Hughes (RH), Sue Jackson (SJ), Tess Sheen (TS),
(Mohammed Suleman (MS).

213/03/23 **(2) Declaration of Interest**
JP declared an interest as a tenant on Barnsley Rd site.
JT declared an interest as secretary on Wood St site.
MH declared an interest as a tenant on Avenue Rd site.

214/03/23 **(3) Minutes of previous Board Meeting – 6th February 2023.**
These were moved as a true record by MH and duly signed (electronically) by the Chairperson.

215/03/23 **(4) Matters Arising**
Query concerning minute 203/02/23 5b – regarding allotment fence bordering private garden – site had been visited – no further action unless resident of private property makes contact.

216/03/23 **(5) Admin report – circulated to directors prior to meeting**

- a) During the period of review there had been 3 plot terminations and 3 plot lets.
- b) Skips – the company providing our skips has advised that ‘upholstered furniture cannot be placed in skips (additional payments will be made if this happens). Directors considered the arrangements in place for monitoring what is placed in skips whilst on site. It was agreed societies and tenants would be advised what is permissible and attempts would be made to monitor on site whilst skip present. The need to minimise to use of skips would be discussed at the forthcoming 2023 Forum meeting with Societies and Shareholders.
- c) High St – further complaint about fires. (Officers to discuss 27/3/23).
- d) Woodside – grazing site – reported concerning tenancy issues with RMBC estates resulting in multiple tenancies being issue – RMBC have given an unreserved apology for the situation. The situation has now been resolved.
- e) Waiting Lists – discussion with regard to prospective tenants being on more than one waiting list. It was agreed that to allow this there needed to be measures in place to ensure the total number waiting for plots was adjusted to show only the total number of persons and that when a plot was allocated and accepted by a person on multiple waiting list there name was removed for the other sites waiting list.

217/03/23 **(6) Financial Matters**

- a) The minutes from the meeting on 6th March were circulated to directors prior to the meeting.
- b) Current account @ 10.3.23 - £51,334.40
Reserve Account @ 10.3.23 - £27,592,81
- c) Issues concerning mobile phone payments transfer still being encountered.
- d) Received invoice for South Street doors - £3360 (from capital funds) – to be paid when Hibbards have completed remedial work. This work will be funded from Reserve Account.
- e) As of the 16.3.23 90% of rentals paid. Remaining tenants have been given until the 20.3.23 to make payments.
- f) 2022 financial audit now completed.

218/03/23 **(7) Transfer and Transitional arrangements RMBC to RAA (including SLA)**
No further information received.

219/03/23

(8) Society Update

- a) Broom Valley New – a tenant issue brought to our attention has now been dealt with by the Society.

220/03/23

(9) Maintenance / Sub-Committee meeting

- a) The minutes from the meeting on 20th January were circulated to directors prior to the meeting.
- b) New lock fitted Broom Valley Old.
- c) High Street boundary fence between allotments and cemetery in need of repair, cost to repair with palisade type panels to replace chain-link to be obtained and joint funding with cemetery is to be pursued. A water leak was repaired (20.3.23).
- d) Barnsley Rd paths to be discussed with society to determine work within the budget available.
- e) Replacement locks delivered arrangements being made to weld to chains.
- f) Arrangements being made for removal of asbestos from Scrooby St, Wood St and Clifton.
- g) Awaiting work schedule for 2023 grass cutting contract.
- h) Rectory Fields – arrangements being made for Community Payback to complete a further day of clearance work. Arrangements then to be made for surfacing car park area with road planings.
- i) Skip arranged for Clifton (21.3.23).
- j) Moor Road drainage work – awaiting contractor advising on start date – when known all tenants will be notified.
- k) Sites to be advised of Vermin control arrangements were RAA volunteers complete the work.

221/03/23

(10) AGM

- a) The agenda and arrangements for the AGM to be held on Tuesday 28th March 2023 were discussed.
- b) All information to be circulated to Directors and (Shareholders (who have advised of their interest in attending) will be sent out on the 21/3/23. It is also hoped the information can be posted on the RAA web site.

222/03/23

(11) Any Other Business

- a) It was agreed that during the period of no ASA an Officers meeting (Chair/Vice Chair/ Secretary/Treasurer) would be held on Mondays at 2.00pm via zoom. To be arranged week on week – first being Monday 27th March 2023.

223/03/23

(12) Agenda Items for Next Meeting

- Officers meetings to determine

224/03/23

(13) Date of Next Meeting

Board – 17th April 2023 – 1pm – Clifton Park Garden Room

BS thanked everyone for their attendance. The meeting was closed at 3.15pm.



Signed (Chair)