

# Rotherham Allotments Alliance

## Annual General Meeting Agenda

Meeting Name:	Annual General Meeting 2026		
Minute Taker:	Charlotte Evans		
Date:	24 March 2026	Time:	18:30
Location:	Unity Centre		

Invited:

Directors: Brian Steele Chair (BS), John Palmer (JP), Jack Taylor (JT), Richard Watson (RW), Mohammed Suleman (MS), Matt Jepson (MJ), Nikki Hefforn (NH), Cllr Linda Marshall (LM), Cllr David Sheppard (DS), Mick Hirst (MH) Coopted Director  
Support Officer: Charlotte Evans  
All Shareholders

Apologies:

- 1) Apologies
- 2) Chairperson's address
- 3) Minutes from the previous meeting
- 4) Matters arising
- 5) **Board members – election and appointment of Directors**  
No new nominations for Director were received.  
John Palmer (JP), stands for re-election.  
Richard Watson (RW), stands for re-election.  
Jack Taylor (JT), stands for re-election.
- 6) **Annual Report**
- 7) **2025 Accounts**
- 8) **Policies and rules**
  - a. Allotment Rules Amendments to sections: -
    - 09.01 – specified maximum sizes of building allowed, along with maximum internal fence height between plots and internal access roads.
    - 10.5 – (new clause) prohibition of fire arms.
    - 13.2 – (new clause) regarding vehicles on site see also below in the Vehicle policy.
  - b. Vehicle Policy
  - c. Volunteer Policy
  - d. Inspection and Notice Policy
- 9) **Motion 1 – Disapply the requirement to appoint a qualified auditor**  
This annual general meeting agrees for the RAA to continue to disapply the requirement to appoint a qualified auditor. An independent examination of accounts will be completed by appointed Lay Auditors.
- 10) **Motion 2 – Continue RAA funded NAS membership for opted-in shareholders**  
This annual general meeting agrees to continue the subscriptions of NAS membership for every shareholder (registered tenant) to be funded from the revenue account and this will be reviewed at every AGM. To ensure membership of NAS, all shareholders must be registered with the RAA.

**11) Motion 3 – Proposed new Society Tenancy Agreement and Direct Managed Tenancy Agreement**

**12) Shareholders Questions**

a. Should water be shut off for winter?- Tap Leaks/ Repairs